

**The General Directorate of Statistics (GDS) encourages Timor-Leste Nationals to apply for the post of:**

**Technical Associate (data collection and analysis)**

**Under the guidance and supervision of a Census Technical Specialist (CTS) at GDS, the appointee will:**

- Support analysis and dissemination of 2015 Census publications and communications in 2016-17;
- Office-based support for the Demographic and Health Survey (DHS) of 2016 (including implementation of fieldwork, and monitoring of data collection);
- Support analysis and dissemination of DHS publications and communications in 2017.

**This will involve:**

- Analysis and tabulation of data;
- Supervision of data processing teams;
- Production of analytical and thematic reports;
- Organization of training/communication activities;
- Preparing quarterly progress reports;
- Supporting population database management;
- Other administrative support as directed.

**Qualifications and Experience (2 years of progressive experience required)**

- University degree (Statistics, Population Studies, or Social Sciences);
- Data collection, analysis, and dissemination;
- Data processing and analytical software (SPSS, Excel);
- Preparation of quality analytical reports;
- Data tabulation and visualisation;
- Analytical writing;
- Supporting training activities and workshops;
- Understanding, synthesising and sharing technical information;
- Excellent spoken and written technical English and Tetun.

**For further information please contact Nick McTurk [mcturk@unfpa.org](mailto:mcturk@unfpa.org)**

**Post open to Timor-Leste Nationals only**

**Please apply by emailing a Cover Letter and Resume in English language to [mcturk@unfpa.org](mailto:mcturk@unfpa.org)**

**or by submitting a Cover Letter and Resume in English language to GDS administration.**

**Closing Date: 26 August 2016**